

## CREDIT APPLICATION FORM

### TO BE COMPLETED BY ALL APPLICANTS

ARE YOU A (PLEASE TICK): LTD  PARTNERSHIP  SOLE TRADER  OTHER (PLEASE STATE): \_\_\_\_\_

NAME OF COMPANY/PARTNERSHIP/INDIVIDUAL: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE NO.: \_\_\_\_\_ BUSINESS TELEPHONE NO.: \_\_\_\_\_ BUSINESS TELEPHONE NO.: \_\_\_\_\_

DESCRIPTION OF BUSINESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

HOW LONG HAS THE BUSINESS BEEN ESTABLISHED?: \_\_\_\_\_

VAT REG. NO.: \_\_\_\_\_ WILL YOU SUPPLY US WITH A WRITTEN PURCHASE ORDER?: **YES/NO**

CREDIT REQUIRED AT ANY ONE TIME £ \_\_\_\_\_ WILL YOU SUPPLY A UNIQUE REFERENCE FOR EACH ORDER?: **YES/NO**

### BANK DETAILS

NAME & ADDRESS OF BANKER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_ SORT CODE: \_\_\_\_\_

HOW LONG HAVE YOU HELD THIS ACCOUNT?: \_\_\_\_\_

### ADDITIONAL LIMITED COMPANY DETAILS

REGISTERED OFFICE ADDRESS: \_\_\_\_\_

COMPANY REGISTRATION NO.: \_\_\_\_\_

DATE REGISTERED: \_\_\_\_\_

NAME/S OF ALL DIRECTOR/S: \_\_\_\_\_

NAMES OF COMPANY SECRETARY: \_\_\_\_\_

### TRADE REFERENCES

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

NATURE OF TRADE: \_\_\_\_\_ NATURE OF TRADE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

AVERAGE MONTHLY SPENDING: £ \_\_\_\_\_ AVERAGE MONTHLY SPENDING: £ \_\_\_\_\_

LEYLAND SDM  
UNIT 24 FOURTH WAY  
WEMBLEY  
LONDON  
HA9 0LH

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EMAIL: [accounts@leylandsdm.co.uk](mailto:accounts@leylandsdm.co.uk), [remittances@leylandsdm.co.uk](mailto:remittances@leylandsdm.co.uk) (Remittances only)

## PRIVATE DETAILS - FAILURE TO COMPLETE IN FULL MAY RESULT IN THE APPLICATION BEING REJECTED

FULL NAME OF DIRECTOR/PARTNER/INDIVIDUAL APPLYING FOR THE ACCOUNT: \_\_\_\_\_

D.O.B OF DIRECTOR/PARTNER/INDIVIDUAL APPLYING FOR THE ACCOUNT: \_\_\_\_\_

FULL PRIVATE ADDRESS OF DIRECTOR/PARTNER/INDIVIDUAL APPLYING FOR THE ACCOUNT: \_\_\_\_\_

OWN PROPERTY/RENTED

## ACCOUNTS PAYABLE CONTACT

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

WHICH E-MAIL ADDRESS WOULD YOU LIKE ALL E-INVOICES TO BE SENT TO: \_\_\_\_\_

## ADDITIONAL INFORMATION

STORE:

AGENT:

## BUYER

NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## TERMS AND CONDITIONS

- ACCOUNT BALANCES MUST BE SETTLED BY THE DUE DATE, SHOWN ON THE STATEMENT OF ACCOUNT, POSTED TO YOU AT THE END OF EACH MONTH.
- ACCOUNTS NOT SETTLED BY THE DUE DATE, FOR WHATEVER REASON, WILL BE FROZEN UNTIL SETTLEMENT IS RECEIVED.
- INTEREST MAY BE CHARGED AT 2% PER MONTH, ABOVE THE BANK OF ENGLAND BASE RATE, ON ACCOUNT BALANCES NOT SETTLED WITHIN THE TERMS OF PAYMENT, SET OUT ABOVE, AT THE DISCRETION OF LEYLAND SDM.
- IN THE EVENT OF LEGAL/RECOVERY ACTION, ALL COSTS WILL BE ADDED TO THE BALANCE OWED. THE A/C HOLDER IS LIABLE FOR ALL OUTSTANDING BALANCES, INTEREST AND RECOVERY COSTS.
- PERIODICAL REVIEWS WILL BE CARRIED OUT ON ACCOUNT ACTIVITY, ACCOUNTS THAT ARE DORMANT FOR MORE THAN 6 MONTHS MAY BE DISCONTINUED. ACCOUNTS WILL THEN ONLY BE REOPENED ON REAPPLICATION.
- FAILURE TO COMPLY WITH OUR TERMS AND CONDITIONS WILL RESULT IN A WITHDRAWAL OF CREDIT FACILITIES AND ANY OUTSTANDING SUMS WILL BECOME PAYABLE IMMEDIATELY.
- LEYLAND SDM RESERVE THE RIGHT TO AMEND THE CREDIT FACILITY TERMS AND CONDITIONS OR TO WITHDRAW THE FACILITIES AT ANY TIME.
- CUSTOMERS SHOULD NOTE THAT ALL DELIVERED/COLLECTED/INVOICED GOODS REMAIN THE PROPERTY OF LEYLAND SDM UNTIL FULL PAYMENT HAS BEEN RECEIVED.
- ANY PRICES SHOWN/QUOTED ARE CORRECT AT THE TIME OF DISPATCH/SALE.

I/WE HEARBY APPLY FOR A TRADE CREDIT ACCOUNT WITH LEYLAND SDM TO BE OPERATED IN ACCORDANCE WITH THEIR TERMS AND CONDITIONS OF SALE. I CONFIRM THAT DETAILS GIVEN ARE CORRECT AND AUTHORISE LEYLAND SDM TO TAKE UP BANK, TRADE AND PERSONAL REFERENCES TO ESTABLISH MY CREDIT WORTHINESS. I AGREE TO SETTLE MY ACCOUNT IN FULL BY THE DUE DATE AND UNDERSTAND THAT CREDIT MAY BE WITHDRAWN IF MY ACCOUNT IS NOT SETTLED BY THE DUE DATE. I AGREE THAT IN THE EVENT OF PAYMENT NOT BEING MADE BY THE DUE DATE, I WILL BE PERSONALLY RESPONSIBLE FOR ALL MATERIALS BOOKED OUT IN EITHER THE NAME OF THE COMPANY OR MY OWN PERSONAL NAME, AND THAT I SHALL PAY ALL MONIES DUE ON SAID MATERIALS, INCLUDING ANY LEGAL OR RECOVERY COSTS.

PRINT: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

From time to time we would like to send you information about our products and services which could include discounts and events at your local branch, new products and updates to our ranges.

We may like to contact you, by post or email. If you agree to being contacted in this way, please tick all of the relevant boxes.

Its ok to contact me by: Post  Email

Request a trade card in quantity: \_\_\_\_\_

To view our Privacy Policy please visit: [www.leylandsdm.co.uk](http://www.leylandsdm.co.uk)

To edit your preferences or to unsubscribe please email: [marketing-team@leylandsdm.co.uk](mailto:marketing-team@leylandsdm.co.uk)

For all trade cards requests and inquiries please email: [tradecards@leylandsdm.co.uk](mailto:tradecards@leylandsdm.co.uk)